

TRANSPORTATION DISTRICT COMMISSION OF HAMPTON ROADS
MEETING MINUTES
July 22, 2010
1:30 P.M.
1500 Monticello Avenue
Norfolk, Virginia

Chairman Riddick called the meeting to order with the following Commissioners in attendance:

Chairman Paul R. Riddick, Vice-Chair Patricia P. Woodbury, Charles F. Brown, Clifton E. Hayes, Jr., Corey W. Hill, Curtis R. Milteer, Sr., John E. Uhrin, Joseph C. Whitaker, Charles B. Whitehurst, Sr., and Alternate Commissioners Carlton Campbell, Kenneth Chandler, Mark Schnauffer, and Earl Sorey.

Others in attendance:

Raheem Ahmad, ATU – Local 1177
Ray Amoruso, Senior Vice President of Planning & Public Affairs/TDCHR
Leroy Bennett, City of Suffolk
Austin Bogues, Daily Press
Renee Browder, ATU – Local 1177
Judith Brown, TRAC, TDCHR
Homer Carter, Senior Vice President for Transit Operations/TDCHR
Ken Chandler, City of Portsmouth
Donald Clark, General Counsel/Williams Mullen
Travis Campbell, City of Virginia Beach
Tom Holden, Public Affairs Manager /TDCHR
Carl Jackson, City of Newport News
Rick Justice, Conservator of the Peace/TDCHR
Stephen, McCleave, President, ATU – Local 1177
Debbie Messina, The Virginian Pilot
William Millar, President, American Public Transportation Association
Henry Nutbrown, Project Manager/TDCHR
Wright Parkes, Director of Procurement /TDCHR
Luis R. Ramos, Executive Assistant & Commission Secretary/TDCHR
Henry Ryto, Virginia Beach Citizen
Benito Perez, Hampton Roads Transportation Planning Organization
Lolethia Shields, ATU – Local 1177
Philip A. Shucet, President and CEO/TDCHR
Brandon Singleton, Chief Budget Officer/TDCHR
Earl Sorey, City of Chesapeake
Dale Stith, Hampton Roads Transportation Planning Organization
David Sullivan, Senior Vice President for Technology and Interim Chief Financial Officer/TDCHR
James Toscano, Vice President for Public Affairs and Communications/TDCHR
Selina Taylor, Executive Secretary/TDCHR
Jayne Whitney, Senior Vice President for Development/TDCHR

The Commission meeting commenced with Prayer and the Pledge of Allegiance.

APPROVAL OF MINUTES – JUNE 24, 2010

Commissioner Brown moved to approve the minutes from the June 24, 2010 meeting. Commissioner Whitaker seconded the motion. A roll call vote resulted as follows:

Ayes: Riddick, Woodbury, Brown, Hayes, Hill, Milteer, Uhrin,
Whitaker,
Whitehurst, Chandler, Schnauffer, and Sorey

Nays: None

Abstain: Campbell

Chairman Riddick stated that Mr. Millar was invited by the CEO research Sub-Committee and called on Mr. Philip A. Shucet to introduce Mr. William Millar, President, American Public Transportation Association (APTA).

Mr. Millar shared with the TDCHR Commission the process of searching for a CEO for the agency. Mr. Millar stated that HRT and APTA have a strong relationship; APTA is always available to provide any assistance that they can provide to HRT.

RECOGNITIONS

None

UNFINISHED BUSINESS

None

PRESIDENT/CEO'S REPORT

President and CEO Philip A. Shucet stated that HRT staff was available to answer any questions concerning the President's Report.

COMMITTEE REPORT – Audit/Budget Review Committee

Commissioner Milteer, Chair of the Audit/Budget Review Committee, called on David Sullivan, Interim Chief Finance Officer to give a brief synopsis of the July 2010 Financial Report.

COMMITTEE REPORT – Executive Committee

Chairman Riddick stated that the Executive Committee met on July 7, 2010 and Mr. Shucet was present and announced that the Public Hearings for Proposed Fare increase are canceled. That item will be brought back to the Commission after staff has had a thorough review of the fare increase.

COMMITTEE REPORT – Operations & Oversight Committee

Commissioner Brown stated that the Committee had one item to bring before the Commission.

Award of Contract 10-54249, Approve Interactive Voice Response System

Commissioner Brown stated that this system will provide automated route and schedule information for telephone customer inquiries 24 hours a day, 7 days a week. Automated solutions are needed to address growing demand for route and schedule information.

The proposed system has been installed in several large transit systems across the country. It provides an innovative speech recognition technology and an incentive based performance contract.

A sole source procurement is recommended because of the innovative technology and contracting approach. Staff will evaluate the market before the end of the base contract year and determine if a competitive procurement is warranted before renewing for the first option year.

Commissioner Brown motioned to approve award of a contract, including the options, to Logictree at a price not to exceed \$342,900.00. Commissioner Whitehurst seconded the motion. A roll call vote resulted as follows:

Ayes: Riddick, Woodbury, Brown, Hayes, Hill, Milteer, Uhrin, Whitaker, Whitehurst, Campbell, Chandler, Schnauffer, and Sorey

Nays: None

Abstain: None

COMMITTEE REPORT – Planning & New Starts Development Committee

Commissioner Uhrin, Chair of the Planning & New Starts Development Committee stated that the Committee met earlier in the day and received updates on the Norfolk Light Rail project, a staff presentation on a Public Safety Program teaching middle school and high school students on safety with Light Rail, and received an update on the Virginia Beach Transit Extension Study. The Regional Transportation Plan was discussed, and the Committee reviewed the steps to make it a formal document in the near future.

COMMITTEE REPORT – Paratransit Advisory Committee

No Report for the month of July.

Closed Session:

Commissioner Hill moved to go into Closed Session pursuant to Virginia Code section 2.2.3711 to discuss consultation with legal counsel regarding specific legal matters requiring the provision of legal advice, as per paragraph (7). Commissioner Whitehurst seconded the motion. A roll call vote resulted as follows:

Ayes: Riddick, Woodbury, Hayes, Hill, Milteer, Uhrin, Whitaker, Whitehurst, Campbell, Chandler, Schnauffer, and Sorey

Nays: None

Abstain: None

Upon return to open session, Commissioner Hill certified to the best of his knowledge that only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act, and only such public business matters as were identified in the motion by which the Closed meeting was convened, were heard, discussed or considered in the Closed Meeting just concluded. Commissioner Woodbury seconded the motion. A roll call vote resulted as follows:

Ayes: Riddick, Woodbury, Hayes, Hill, Milteer, Uhrin, Whitaker, Whitehurst, Campbell, Chandler, Schnauffer, and Sorey

Nays: None

Abstain: None

COMMISSIONER'S COMMENTS

None

ADJOURNMENT

With no further business to come before the Commission, the meeting was adjourned at 3:15 p.m.

**TRANSPORTATION DISTRICT COMMISSION
OF HAMPTON ROADS**

Paul R. Riddick, Chairman

ATTEST:

Luis R. Ramos, Commission Secretary
DATE: July 22, 2010